



## MANAGEMENT REVIEW POLICY

### POLICY STATEMENT

As part of our commitment to achieving the principles of health and safety in our workplace, we recognise our moral and legal responsibility to provide a safe and healthy work environment for workers, contractors, customers and visitors. This commitment also extends to ensuring that we continually monitor and review our work health, safety and environmental policies, plans and procedures to ensure their continuing effectiveness.

### AIMS AND OBJECTIVES

We will ensure that all work health, safety and environmental practices are continually monitored, and that any non-conformances identified during this monitoring are reviewed and amended practices implemented. A review of the company's system or plan will be carried out annually, or as otherwise determined by company management.

### RESPONSIBILITIES

Senior management of the company will develop and implement systems to audit –

- the overall work health and safety performance of the company
- whether the aims and objectives of the work health and safety policy have been achieved, and review the company's management system and/or plan to ensure that they remain up to date and relevant.

The management system or plan will be reviewed and evaluated at defined intervals in order to maintain continual improvement, and suitability and effectiveness of the system or plan. The review should determine –

- whether persons within the company have appropriate WHS knowledge and skills
- the effectiveness of hazard identification and risk assessment process
- whether sufficient resources have been allocated to eliminate or minimise risks from hazards, and whether the implemented risk controls provide the highest level of protection from hazards,
- the effectiveness of other WHS compliance mechanisms, including workplace consultation, representation and participation, incident reporting and recording processes, training and inductions,
- the effectiveness of controls used for potentially hazardous processes, plant, structures and substances
- compliance with safe work procedures (including inspection and testing of equipment), and
- Effectiveness of health monitoring systems where exposures to hazardous chemicals, substances and physical hazards (noise, vibration, etc) are likely.

Workers are required to participate and cooperate fully in any audit or inspection of a workplace or work process in which they are engaged.

### AUTHORISED BY

Signed:  Position: DIRECTOR

Date 09/11/2013